

# RUNWAY GATEWAY

Essential English for World Travelers

CREW LEVEL



*Where your English journey takes off at JET SPEED*

- Learn key English phrases for travelers
- Handle real-life situations confidently
- Explore other cultures and make connections



# RUNWAY- GATEWAY

## CREW LEVEL

A Structured Travel & Global Communication System

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### Program Note

RUNWAY – GATEWAY is part of the SkyLine structured English system, guiding learners from basic travel communication to confident global interaction across three levels:





# RUNWAY- GATEWAY

## CREW LEVEL

A Structured Travel & Global Communication System

### Program Overview

#### ✈ Who This Book Is For

Designed for learners who:

- Basic English communication skills -skills for traveling abroad
- Want to speak naturally and confidently in everyday travel situations
- Must buy tickets, ask for help, order food, and handle simple travel issues
- Are ready to travel the world confidently using practical English

#### ✈ Learning Objectives

Upon completion, students should be able to:

- Introduce themselves and start conversations
- Ask for information and directions easily
- Handle airport, hotel, restaurant, and shopping situations with confidence
- Order food and shop using correct phrases
- Get assistance and solve simple travel problems

#### ✈ Instructional Use

This program may be delivered through:

- Interactive travel lessons
- Practical role-playing exercises
- Engaging multimedia aids (audio, video, charts)
- Fun and supportive learning environments for beginners





# **RUNWAY Travel & Global Communication — Crew Level**

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→ Ask and understand directions in a city

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→ Talk about routes, tickets, and travel plans

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→ Describe cities, locations, and experiences

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→ Talk about past travel experiences in simple English

## Lesson 01: Airport & Check-in Basics

### ✈️ PRE-FLIGHT

Objective:

Learn how to use basic English at the airport, including check-in, passport control, and boarding.

### ✈️ Warm-up Questions:

1. Have you ever been to an airport?
2. What do you say at check-in?
3. Do you feel comfortable speaking English when traveling?

### ✈️ BOARDING — KEY VOCABULARY

Airport — A place where planes arrive and leave

Check-in — Register for your flight

Boarding pass — Your ticket for the plane

Passport — Travel document

Luggage — Your bags

Gate — Where you enter the plane

Flight — Travel by plane

Seat — Your place on the plane

Departure — When the plane leaves

Arrival — When the plane lands

**✈ TAKE-OFF — CABIN EXCHANGE**

Check-in Agent: Good morning. May I see your passport, please?

Mia: Good morning. Yes, here it is.

Victor: We have a flight to Paris.

Check-in Agent: Thank you. Do you have any luggage?

Mia: Yes, I have one suitcase.

Rico: Yeah, just one bag for me.

Check-in Agent: Alright. Here are your boarding passes. Your gate is 12.

Victor: Thank you. What time is boarding?

Check-in Agent: Boarding starts at 10:30.

Mia: Perfect, thank you very much.

Rico: Nice, we're on time. That's rare.

### ✈ CLIMB — SPEAKING UPGRADE

I have a ticket → I have a flight → I have a flight to Paris

Give passport → Show passport → May I show my passport?

Where is my gate? → What is my gate number? → Excuse me, what is my gate number?

### ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. Where is your flight?
2. Do you have luggage?
3. What is your gate number?

Task 2:

1. I have a flight to \_\_\_\_\_
2. My gate is \_\_\_\_\_
3. Boarding starts at \_\_\_\_\_

### ✈ LANDING — SIMULATION

Scenario:

You are at the airport check-in desk.

Assignment:

Record a 20–30 second conversation including your destination, luggage, and gate.



## Lesson 02: Asking for Directions

### ✈️ PRE-FLIGHT

Objective:

Learn how to ask for and understand directions in a city.

Warm-up Questions:

1. Do you ask for directions when you travel?
2. Is it easy or difficult for you?
3. What places do you usually look for?

### ✈️ BOARDING — KEY VOCABULARY

Direction — How to go somewhere

Street — A road in a city

Turn — Change direction

Left — This side

Right — This side

Straight — No turn

Near — Close

Far — Not close

Corner — Where two streets meet

Map — A guide of places

### ✈ TAKE-OFF — CABIN EXCHANGE

Mia: Excuse me, where is the café?

Local Person: Go straight, then turn left.

Mia: Thank you!

Rico: Hey, I think we're lost.

Victor: Let's ask someone.

Victor: Excuse me, where is the hotel?

Local Person: It's near the park. Go straight and turn right.

Victor: Thank you very much.

Rico: So... straight, then right?

Mia: Yes, and it's near the park.

Rico: Alright, let's go.

### ✈ CLIMB — SPEAKING UPGRADE

Where is the hotel? → Excuse me, where is the hotel?

Go left → Turn left → Go straight, then turn left

It is near → It is near the park → It is near the park, on the corner



## ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. Where is the café?
2. Do you go left or right?
3. Is it near or far?

Task 2:

1. Go straight, then \_\_\_\_\_
2. Turn \_\_\_\_\_
3. It is near the \_\_\_\_\_

## ✈ LANDING — SIMULATION

Scenario:

You are in a new city. You are lost.

Assignment:

Record a 20–30 second conversation including asking for a place and directions.

## Lesson 03: Transportation (Taxi, Bus, Train)

### ✈ PRE-FLIGHT

Objective:

Learn how to use English for transportation, including taxis, buses, and trains.

### ✈ Warm-up Questions:

1. Do you use taxis or buses when you travel?
2. How do you ask for a destination?
3. Do you prefer taxi, bus, or train?

### ✈ BOARDING — KEY VOCABULARY

Taxi — A car you pay to travel

Driver — The person who drives

Bus — Public transport

Train — Rail transport

Ticket — A pass to travel

Station — Place for trains/buses

Stop — Place where transport stops

Destination — Where you want to go

Price — How much it costs

Fast — Quick

### ✈ TAKE-OFF — CABIN EXCHANGE

Taxi Driver: Hello. Where do you want to go?

Mia: Hello. We want to go to the hotel.

Taxi Driver: Okay. Which hotel?

Victor: The Grand Hotel, please.

Taxi Driver: No problem. It's about 15 minutes.

Rico: Nice. Is it expensive?

Taxi Driver: No, it's about 10 euros.

Mia: That's good.

Victor: Do we need tickets for the train later?

Taxi Driver: Yes, you can buy tickets at the station.

Rico: Alright, easy.

### ✈ CLIMB — SPEAKING UPGRADE

I go to the hotel → I want to go to the hotel → We want to go to the hotel

How much? → How much is it? → How much is the ticket?

Where is the station? → Where is the train station? → Excuse me, where is the train station?



## ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. Where do you want to go?
2. How much is the taxi?
3. Do you need a ticket?

Task 2:

1. I want to go to \_\_\_\_\_
2. The price is \_\_\_\_\_
3. The station is \_\_\_\_\_

## ✈ LANDING — SIMULATION

Scenario:

You are in a taxi or at a station.

Assignment:

Record a 20–30 second conversation including destination, price, and transport type.

## Lesson 04: Hotel Check-in & Requests

### ✈ PRE-FLIGHT

Objective:

Learn how to check in at a hotel and make simple requests.

### ✈ Warm-up Questions:

1. Do you stay in hotels when you travel?
2. What do you say at reception?
3. What do you usually ask for in a hotel?

### ✈ BOARDING — KEY VOCABULARY

Hotel — A place to stay

Reception — Front desk

Reservation — Booking

Room — A place to sleep

Key — To open the room

Check-in — Arrive and register

Check-out — Leave the hotel

Wi-Fi — Internet

Breakfast — Morning meal

Service — Help from the hotel

### ✈ TAKE-OFF — CABIN EXCHANGE

Receptionist: Good afternoon. Welcome to the Grand Hotel.

Mia: Good afternoon. We have a reservation.

Receptionist: May I have your name, please?

Victor: Yes, it's Victor Ivanov.

Receptionist: Thank you. Here is your room key. You are in room 204.

Mia: Thank you. Is Wi-Fi available?

Receptionist: Yes, it is free.

Rico: Nice. Is breakfast included?

Receptionist: Yes, breakfast is from 7 to 10.

Victor: Great, thank you very much.

### ✈ CLIMB — SPEAKING UPGRADE

I have a booking → I have a reservation → We have a reservation

Give me the key → Can I have the key? → May I have the room key?

Is there Wi-Fi? → Is Wi-Fi available? → Is Wi-Fi available in the room?

### ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. Do you have a reservation?
2. What is your room number?



3. Is breakfast included?

Task 2:

1. I have a reservation for \_\_\_\_\_

2. My room is \_\_\_\_\_

3. Breakfast is at \_\_\_\_\_

### **✈ LANDING — SIMULATION**

Scenario:

You arrive at a hotel.

Assignment:

Record a 20–30 second conversation including your name, room, and one request.

## Lesson 05: Ordering Food & Drinks

### ✈️ PRE-FLIGHT

Objective:

Learn how to order food and drinks in a restaurant or café.

### ✈️ Warm-up Questions:

1. Do you eat at restaurants when you travel?
2. What do you usually order?
3. Is it easy for you to order in English?

### ✈️ BOARDING — KEY VOCABULARY

Menu — List of food and drinks

Order — Ask for food

Waiter — Person who serves food

Water — A drink

Food — Something you eat

Drink — Something you drink

Bill — Money to pay

Table — Place to sit

Chicken — Food

Coffee — A drink

### ✈ TAKE-OFF — CABIN EXCHANGE

Waiter: Hello. Welcome. Here is the menu.

Mia: Thank you.

Victor: I would like chicken, please.

Waiter: Of course. And a drink?

Victor: Water, please.

Mia: I would like a salad and coffee.

Waiter: Sure.

Rico: I'll take a burger and juice.

Waiter: Great choice.

Waiter: Anything else?

Mia: No, thank you.

### ✈ CLIMB — SPEAKING UPGRADE

I want food → I want chicken → I would like chicken

Give me water → I want water → I would like water, please

I want coffee → I would like coffee → I would like a coffee, please

## **✈ CRUISE — CONTROLLED PRACTICE**

Task 1:

1. What do you want to eat?
2. What do you want to drink?
3. Do you want coffee or water?

Task 2:

1. I would like \_\_\_\_\_
2. I want \_\_\_\_\_
3. I take \_\_\_\_\_

## **✈ LANDING — SIMULATION**

Scenario:

You are in a restaurant.

Assignment:

Record a 20–30 second conversation including food, drink, and a polite phrase.



## Lesson 06: Shopping & Prices

### ✈ PRE-FLIGHT

Objective:

Learn how to ask for prices, sizes, and buy items in a shop.

### ✈ Warm-up Questions:

1. Do you like shopping when you travel?
2. What do you usually buy?
3. Do you ask about prices in English?

### ✈ BOARDING — KEY VOCABULARY

Shop — A place to buy things

Price — How much it costs

Cheap — Low price

Expensive — High price

Size — Small, medium, large

Try — Test clothes

Buy — Get something

Cash — Money

Card — Bank card

Receipt — Paper for payment

### ✈ TAKE-OFF — CABIN EXCHANGE

Shop Assistant: Hello. Can I help you?

Mia: Yes, how much is this dress?

Shop Assistant: It is 30 euros.

Mia: Okay. Do you have a small size?

Shop Assistant: Yes, here you go.

Rico: That looks good.

Mia: Thank you.

Victor: Excuse me, is this shirt expensive?

Shop Assistant: No, it's cheap. It's 15 euros.

Victor: Great, I'll take it.

### ✈ CLIMB — SPEAKING UPGRADE

How much? → How much is this? → Excuse me, how much is this?

I want size M → I need size M → Do you have size M?

I buy this → I will take this → I'll take this, please

## ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. How much is the item?
2. Is it cheap or expensive?
3. What size do you need?

Task 2:

1. How much is \_\_\_\_\_
2. I need size \_\_\_\_\_
3. I will take \_\_\_\_\_

## ✈ LANDING — SIMULATION

Scenario:

You are in a shop.

Assignment:

Record a 20–30 second conversation including price, size, and buying sentence.

## Lesson 07: Emergency Situations

### ✈ PRE-FLIGHT

Objective:

Learn how to ask for help and explain simple problems in emergency situations.

### ✈ Warm-up Questions:

1. Have you ever needed help while traveling?
2. What would you say in an emergency?
3. Who can you ask for help?

### ✈ BOARDING — KEY VOCABULARY

Help — Support or assistance

Problem — Something wrong

Lost — You don't know where you are

Police — People who help and protect

Hospital — Place for medical help

Phone — Communication device

Emergency — Serious situation

Call — Use phone

Danger — Not safe

Need — Something you want

### ✈ TAKE-OFF — CABIN EXCHANGE

Mia: Excuse me, I need help.

Police Officer: What is the problem?

Mia: I am lost.

Police Officer: Where do you want to go?

Mia: I want to go to the hotel.

Victor: We don't have a map.

Police Officer: No problem. I can help you.

Rico: Hey, my phone is not working.

Police Officer: You can use my phone.

Mia: Thank you very much.

### ✈ CLIMB — SPEAKING UPGRADE

Help me → I need help → Excuse me, I need help

I have a problem → I have a problem → I have a problem with my phone

I am lost → I am lost → Excuse me, I am lost



## **✈ CRUISE — CONTROLLED PRACTICE**

Task 1:

1. What is the problem?
2. Where do you want to go?
3. Do you need help?

Task 2:

1. I need help with \_\_\_\_\_
2. I am lost in \_\_\_\_\_
3. I have a problem with \_\_\_\_\_

## **✈ LANDING — SIMULATION**

Scenario:

You have a problem in a new city.

Assignment:

Record a 20–30 second conversation including problem, place, and asking for help.

## Lesson 08: Making Simple Conversations

### ✈ PRE-FLIGHT

Objective:

Learn how to start and continue simple conversations with new people.

### ✈ Warm-up Questions:

1. Do you talk to new people when you travel?
2. What do you usually say first?
3. Is it easy or difficult for you?

### ✈ BOARDING — KEY VOCABULARY

Hello — Greeting

Name — What people call you

From — Your country

Travel — Visit places

Visit — Go to a place

Friend — Person you know

Speak — Talk

Language — Way of communication

Country — Nation

Nice — Good / pleasant

## ✈ TAKE-OFF — CABIN EXCHANGE

Traveler: Hello!

Mia: Hi!

Traveler: What is your name?

Mia: My name is Mia. Nice to meet you.

Traveler: Nice to meet you too. Where are you from?

Victor: I'm from Russia.

Rico: And I'm from Spain.

Traveler: Oh nice! Are you traveling together?

Mia: Yes, we are friends.

Traveler: That's great.

## ✈ CLIMB — SPEAKING UPGRADE

Hello → Hello, how are you? → Hi, how are you today?

My name is Mia → I am Mia → My name is Mia. Nice to meet you

I am from Spain → I'm from Spain → I'm from Spain. I'm here for travel

## **✈ CRUISE — CONTROLLED PRACTICE**

Task 1:

1. What is your name?
2. Where are you from?
3. Are you traveling alone or with friends?

Task 2:

1. My name is \_\_\_\_\_
2. I am from \_\_\_\_\_
3. I am traveling with \_\_\_\_\_

## **✈ LANDING — SIMULATION**

Scenario:

You meet a new traveler.

Assignment:

Record a 20–30 second conversation including name, country, and reason for travel.

## Lesson 09: Describing Places

### ✈ PRE-FLIGHT

Objective:

Learn how to describe cities, places, and locations in simple English.

### ✈ Warm-up Questions:

1. What places do you like when you travel?
2. How do you describe a city?
3. Do you prefer big or small cities?

### ✈ BOARDING — KEY VOCABULARY

City — A large place with people

Place — Location

Beautiful — Very nice

Big — Large

Small — Not big

Busy — Many people

Quiet — Not noisy

Clean — Not dirty

Old — Not new

Modern — New style

### ✈ TAKE-OFF — CABIN EXCHANGE

Mia: This city is very beautiful.

Victor: Yes, it is big and modern.

Rico: Yeah, but it's also busy.

Mia: I like the park. It is quiet and clean.

Victor: The buildings are old but nice.

Rico: I like this place. Good vibe.

### ✈ CLIMB — SPEAKING UPGRADE

It is big → It is very big → The city is very big

It is beautiful → It is very beautiful → This place is very beautiful

It is busy → It is busy → The city is busy but nice

### ✈ CRUISE — CONTROLLED PRACTICE

Task 1:

1. Is the city big or small?
2. Is it busy or quiet?
3. Is it beautiful?

Task 2:

1. The city is \_\_\_\_\_
2. It is very \_\_\_\_\_
3. The place is \_\_\_\_\_ and \_\_\_\_\_

### ✈ LANDING — SIMULATION

Scenario:

You are talking about a city you visit.

Assignment:

Record a 20–30 second description including size, feeling, and opinion.



## Lesson 10: Travel Experiences (Basic)

### ✈️ PRE-FLIGHT

Objective:

Learn how to talk about past travel experiences in simple English.

### ✈️ Warm-up Questions:

1. Have you traveled to another country?
2. Where did you go?
3. Did you like it?

### ✈️ BOARDING — KEY VOCABULARY

Travel — Go to places

Trip — A journey

Visit — Go to a place

Went — Past of go

Stayed — Past of stay

Ate — Past of eat

Saw — Past of see

Liked — Enjoyed

Fun — Enjoyable

Experience — Something you did

### **✈ TAKE-OFF — CABIN EXCHANGE**

Mia: I went to Paris last year.

Victor: Nice. Did you like it?

Mia: Yes, I liked it very much.

Rico: I visited Spain. It was fun.

Victor: I stayed in a hotel near the city center.

Mia: I saw many beautiful places.

Rico: And I ate a lot of good food.

Mia: It was a great experience.

### **✈ CLIMB — SPEAKING UPGRADE**

I go to Paris → I went to Paris → I went to Paris last year

I like it → I liked it → I liked it very much

I eat food → I ate food → I ate good food

### **✈ CRUISE — CONTROLLED PRACTICE**

Task 1:

1. Where did you go?
2. Did you like it?
3. What did you do?

Task 2:

1. I went to \_\_\_\_\_
2. I stayed in \_\_\_\_\_
3. I saw \_\_\_\_\_

### **✈ LANDING — SIMULATION**

Scenario:

You talk about your last trip.

Assignment:

Record a 20–30 second talk including place, activities, and opinion.



# YOU HAVE COMPLETED PILOT LEVEL.

## Congratulations!

You have successfully completed the  
**RUNWAY – Gateway Pilot Level**

- ✓ Speak fluently and clearly
- ✓ Give detailed information and explanations
- ✓ Manage travel challenges easily
- ✓ Confidently interact in diverse scenarios

### WHAT'S NEXT?



Consider progressing to the Gold Pilot Level to even further enhance and master your travel English skills.

### FINAL MESSAGE

Great pilots communicate clearly.  
Great captains communicate confidently in any language.





# RUNWAY- GATEWAY

## RANKING SYSTEM

Advance from mastering basic travel English to confident global communication skills



- ✓ Master basic English for travel
- ✓ Handle everyday travel situations
- ✓ Ask questions, buy tickets, order food
- ✓ Build confidence using practical English



- ✓ Speak fluently and clearly in various settings
- ✓ Give detailed information and explanations
- ✓ Manage travel challenges easily
- ✓ Confidently interact in diverse scenarios



- ✓ Communicate effectively around the world
- ✓ Handle international travel challenges smoothly
- ✓ Engage in diverse global interactions with confidence

Achieve travel English mastery by progressing through these levels and becoming a confident global communicator.







**ADVANCE YOUR ENGLISH.  
ELEVATE YOUR TRAVELS.**

**RUNWAY – Gateway Crew Level** is a structured travel English speaking program designed to help you develop confident, practical English skills for traveling the globe.

Whether you're a new traveler, an adventurous explorer, or a busy professional, this program will transform your English communication to help you succeed in the corporate world!

**Master the Essentials of Travel English:**

- ✓ Speak with confidence in any travel situation
- ✓ Handle travel bookings, orders, and local interactions
- ✓ Ask questions and gather important information with ease
- ✓ Overcome language barriers with practical English
- ✓ Travel the world confidently for work or leisure

*Speak, travel, and explore the world with confidence  
in English!*



**PREPARE FOR ADVENTURE.  
SPEAK LIKE A GLOBETROTTER.**